



The Practicing Institute of Engineering, Inc.

Course Evaluation Record

Course/Activity Name _____

Training Provider: _____

Contact: _____

Address: _____

Evaluation Criteria Met (Check Box if requirement is satisfied)

- Course or activity has a clear purpose, objective and scope
- Course or activity type is consistent with PIE Procedure Manual Section 4.1
- Instructor qualifications met
- Duration of contact time of course or activity can be determined
- Course or activity material is sufficient in content and detail to develop, maintain, improve or expand the skills and knowledge of an engineering licensee
- An Assessment of the learning that will result from participants in the course will be provided as part of the evaluation.

This course/activity is **Accredited / Not Accredited** for credit to satisfy mandatory continuing education requirements for the following design professionals licensed in NYS: (Check all that apply)

- Professional Engineering
- Land Surveying
- Architecture
- Landscape Architecture
- Geology
- Ethics

This course/activity is classified as:

- CE Training/Activity
- Other CE Training/Activity (qualifies for only 18 of 36 hours, disclosure statement on certificate)

Continuing Education Credit / Professional Development Hours (PDH) Requested: _____ Assigned: _____

Evaluator Name _____ # _____

Signature: _____ Date: _____

Comments: _____

Reason for Reduction or Recommendation for Rejection:

A 2nd opinion is required to reject a course/activity or award partial credit if a review is requested.
Reductions in number of PDHs allowed due to evaluation of actual instructional time **do not** require a 2nd opinion.

|| **2nd Opinion** ||

|| Evaluator Name _____ # _____ ||

|| Professional Development Hours (PDH) assigned: _____ ||

|| Signature: _____ Date: _____ ||

|| Comments: _____ ||

|| _____ ||